SBVC CURRICULUM COMMITTEE MINUTES

DATE 09-08-14	TIME 2PM-4PM	LOCATION B125	MEMBERS: HARAGEWEN KINDE ☒ LETICIA HECTOR ☒ NICOLE WILLIAMS ☐ CORRINA BABER ☑ BEN DAY ☒ VIRGINA EVANS-PERRY ☒ HENRY HUA ☒ KATHY KAFELA ☒ ALBERT MANIAOL ☒ MARY COPELAND ☒ KATHY ADAMS ☒ VINCENTE ALVAREZ ☒ PATRICK BUCKLEY ☒ COLLEEN CALDERON ☒ MELITA CALDWELL-BETTIES ☒ GLENN DREWES ☒ DENNIS JACKSON ☒ DANIELLE RAMSEY ☒ YOLANDA SIMENTAL ☒ LYDIA BARAJAS-ZAPATA ☒ STUDENT ☐ ☑*Corrina Baber, due to schedule conflict, participates and provides proposal input online*

DISCUSSION TOPICS

CID (SEE ATTACHED) – Leticia conducted training on the CID website.

CURRICULUM COMMITTEE MEMBERS AND CURRICUNET ROLES (SEE ATTACHED) – the list was reviewed by committee members. Patrick Buckley was added to Technical Review Committee.

SB751 BROWN ACT AMMENDMENT (SEE ATTACHED) – applicable to Curriculum Committee? The committee agrees with the specific notation of individual votes as required by the Brown Act.

STAND ALONE TRAINING – LOCAL TRAINING (certification to State not required) – Leticia provided a brief refresher on of Stand Alone courses. Nicole will provide new members with CCCCO training on file.

CONTENT REVIEW

COURSE ID	RESULT	REQUISITE OR ADVISORY RESULT	NOTES	EFFECTIVE DATE
CIT 102	**APPROVED**			
CIT 116	**APPROVED**			
CIT 118	**APPROVED**		CID - 152	
CS 130	**APPROVED**			

MODIFY COURSE

COURSE ID	RESULT	REQUISITE OR ADVISORY RESULT	NOTES	EFFECTIVE DATE
AUTOST 010	**HOLD**		AWAIT ADDITIONAL COURSES AND CERTIFICATE	
CIT 026	**HOLD**		ADD FORMERLY CIT 126	
CS 222	**APPROVED**			
CS 265	**APPROVED**		CID 132	
GEOL 112	**POSTPONED**		AWAIT ADDITIONAL COURSES	

DELETE COURSE

COURSE ID	RESULT	REQUISITE OR ADVISORY RESULT	NOTES	EFFECTIVE DATE
ASTRON 223	**APPROVED**			
PHYSIC 223	**APPROVED**			

SBVC CURRICULUM COMMITTEE MINUTES

DISTRIBUTED EDUCATION

COURSE ID	RESULT	REQUISITE OR ADVISORY RESULT	NOTES	EFFECTIVE DATE
CIT 026	**APPROVED**			
CIT 102	**APPROVED**			
CIT 116	**APPROVED**			
CIT 118	**APPROVED**			
CS 130	**APPROVED**			
CS 265	**APPROVED**			
GEOL 112	**POSTPONED**			

NEW DEGREE

DEGREE	RESULT	REQUISITE OR ADVISORY RESULT	NOTES	EFFECTIVE DATE
KINESIOLOGY	**HOLD**		DEPARTMENT REPRESENTATIVE DID NOT ATTEND	
KINESIOLOGY AAT	**HOLD**		DEPARTMENT REPRESENTATIVE DID NOT ATTEND	

What is a C-ID?

C-ID Descriptors have been developed for general use after a statewide review by the discipline faculty who teach these courses in California's public post-secondary institutions.

The descriptors are offered to *encourage wider articulation* and to expand the lower division curricular offerings and thereby increase the variety—and ensure the rigor—of our many Community College courses.

Remember that the <u>content, objectives, and pre and co-requisites of all C-ID descriptors reflect the minimum standards expected in a college's Course Outline of Record (COR).</u> While the COR must meet all of these standards as included in the C-ID descriptor, colleges may certainly go beyond the descriptor and include additional content or higher requirements. Likewise, the specific course title on the C-ID descriptor is advisory, and courses may be approved as meeting the descriptor if they have different but relevant titles. In addition, although colleges may require more units than is required by a descriptor, unit restrictions based on SB 1440 will still apply if the course is included in a TMC-aligned degree.

Make sure to refer to the C-ID website prior to submitting courses to the Curriculum Committee☺

C-ID (Course Identification Numbering System): http://www.c-id.net/degreereview.html

How do I locate FINAL DESCRIPTORS pertaining to my discipline?

Go to: http://www.c-id.net/degreereview.html

1. Click on "Descriptors"
2. Click on "View Final Descriptors"
3. Click on your department name: (Example: Communication Studies). You will notice that 9 C-IDs are available for Communication Studies.
4. Click on a course to view finalized descriptor and compare it with our local Course Outline Record. This should take place anytime you are submitting a course to Curriculum.
5. If a C-ID can be identified for one of your courses, we must work towards aligning with it for articulation purposes.

Departments that offer a TMC must ensure that __ALL__ of the courses listed in the degree, which have a C-ID, have been submitted and State Approved by JUNE 30TH 2015!

How do I know if our course has been submitted for C-ID approval?

1. Click on COURSE REVIEW
2. Click on VIEW SUBMITTED COURSES
3. Select your department and click on FILTER. You will be provided with a list of courses that have been submitted and their status.

Questions: Feel free to contact:

Leticia Hector (Curriculum Chair) 909-384-8618

Kathy Kafaela (Interim Articulation Officer) 909-384-8950

SB 751 (Yee) – Amending Section 54953₁ To Require Reporting Of Actions Taken And The Vote Of Each Member Present

SB 751 added subsection (c)(2) to Section 54953. Under this new provision, legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

The impetus behind the bill apparently stemmed from local agencies with large legislative bodies where the absence of either a roll-call vote or a specific tally and report of the votes of each member caused difficulty for members of the public to determine who voted for or against a measure. Specifically, throughout the legislative history, the bill's analyses refer to the minutes of a meeting of the Association of Bay Area Governments that reported a motion was received by "27 ayes and 5 nays," without listing the votes of the individual members. SB 751 enhances the public's ability to monitor meetings of local agencies and individual members' votes. Previously, the Brown Act only required local agencies to report the vote or abstention of every member present for closed meetings or for meetings that utilized teleconferencing.

While this new disclosure requirement may readily be addressed when a roll-call vote is taken at a meeting and recorded in the minutes, there are many "actions taken" at meetings, particularly with respect to minor matters, that are done by consent or minute action, which can take various forms ranging from a nodding of heads to vocal affirmation. SB 751 does not expressly provide that all votes must be taken by a formal "roll-call," but such an interpretation could be implied in order to satisfy the new vote-reporting requirement of this provision. Until the Legislature or courts provide further clarification on this issue, we recommend that when action is taken by any means other than a roll-call vote at a meeting, that the names of each individual who dissented or abstained be stated so that there is a clear record of how the entire body voted. This information should also be included in the minutes of the meeting.

Following this procedure will avoid the delay inherent in roll-call votes, while ensuring compliance with the stated intent of SB 751.

2014 - 2016 CURRICULUM COMMITTEE

NAME	TITLE	DEPT	DIVISION	CURRICUNET ROLES (*LOG-IN REVIEW AND/OR APPROVAL REQUIRED)										
				COMMITTEE ADMINISTRATOR	COMMITTEE CO-CHAIR*	ARTICULATION OFFICER*	DEPARTMENT FACULTY*	FACULTY CHAIR*	DIVISION DEAN*	CURRICULUM COMMITTEE DIVISION REPRESENTATIVE*	TECHNICAL REVIEW MEMBER*	CURRICULUM COMMITTEE MEMBER*	ADMINISTRATIVE CURRICULUM COORDINATOR*	BOARD OF TRUSTEES*
HARAGEWEN KINDE	VICE PRESIDENT		INSTRUCTION OFFICE	✘							✘	✘		
LETICIA HECTOR	FACULTY CHAIR	COMMST	ARTS&HUMANITIES		✘		✘	✘		✘	✘	✘		
BEN DAY	FACULTY	REAL ESTATE	MATH, BUS. &CT				✘			✘	✘	✘		
CORRINA BABER	S&C DATA SPECIALIST		INSTRUCTION OFFICE								✘	✘		
KATHY KAFELA	FACULTY, A. OFFICER	SDEV	COUNSELING			✘	✘			✘	✘	✘		
MARY COPELAND	FACULTY	ENGL	ARTS&HUMANITIES				✘			✘	✘	✘		
NICOLE WILLIAMS	ADMIN. CURRIC.		INSTRUCTION OFFICE								✘	✘	✘	✘
VIRGINIA EVANS-PERRY	FACULTY, LIBRARIAN	LIBRARY/ACAD	LIBRARY, L.SUPPORT				✘			✘	✘	✘		
ALBERT MANIAOL	DIVISION DEAN		APPLIED TECHNOLOGY				✘		✘	✘	✘	✘		
HENRY HUA	DIVISION DEAN		MATH, BUS. &CT				✘		✘	✘	✘	✘		
COLLEEN CALDERON	FACULTY	HISTORY	SOCIAL SCIENCES				✘	✘		✘		✘		
DANIELLE RAMSEY	COUNSELOR	STEM	MATH, BUS. &CT							✘		✘		
DENNIS JACKSON	FACULTY	PSYCHTECH	SCIENCE				✘	✘		✘		✘		
GLENN DREWES	FACULTY	BIOLOGY	SCIENCE				✘			✘		✘		
KATHY ADAMS	FACULTY	CHILD DEV.	SOCIAL SCIENCES				✘	✘		✘		✘		
LYDIA BARAJAS-ZAPATA	FACULTY	M.LANGUAGES	ARTS&HUMANITIES				✘			✘		✘		
MELITA CALDWELL-BETTIES	FACULTY	WST	APPLIED TECHNOLOGY				✘			✘		✘		
PATRICK BUCKLEY	FACULTY	ADJUS	SOCIAL SCIENCES				✘	✘		✘	✘	✘		
VINCENTE ALVAREZ	FACULTY	MATH	MATH, BUS. &CT				✘			✘		✘		
YOLANDA SIMENTAL	FACULTY	NURSING	SCIENCE				✘			✘		✘		